

**CONCORDIA PARENT-TEACHER ORGANIZATION MEETING  
MINUTES  
AUGUST 6, 2015**

- I.** Meeting called to order by President Melissa Davis
- II.** Ms. Davis distributed and requested update to current roster of PTO Board Members
- III.** Discussed calendaring for 2015-2016
  - A.** PTO Meetings Scheduled
    - 1.** August 20, 2015, at 7:00 p.m.
    - 2.** November 12, 2015, at 7:00 p.m.
    - 3.** January 14, 2016, at 6:00 p.m.
    - 4.** March 17, 2016, at 7:00 p.m.
    - 5.** April 21, 2016, at 7:00 p.m.
  - B.** PTO Carnival Scheduled for February 27, 2016, from 1:00-3:00 p.m.
- IV.** Fundraising
  - A.** Discussion for Box Top collection contest in lieu of fall fundraiser
    - 1.** Place a poster in the hallway demonstrating collection progress in terms of amount of money and number of Box Tops collected
    - 2.** Teacher stunts will be held throughout the contest
      - a.** Stunts for the first 500, 1000, etc.
      - b.** Goal \$1,500 for first half of the year
      - c.** Christmas deadline
  - B.** Spring fundraiser tabled to later date
- V.** Back-to-School Night, Wednesday, August 12, 2015, at 6:30 p.m.
  - A.** There will be different stations placed throughout the school – one for the PTO
  - B.** Sign-up sheets for the following committees will be distributed throughout main speech and at PTO station
    - 1.** PTO
    - 2.** Box Top counting committee
    - 3.** Concessions
    - 4.** Year book/photography
    - 5.** Fundraising
    - 6.** Teacher Appreciation Night
    - 7.** Officers

- C. Board Members should be at the school by 6:00 p.m. to set up the PTO station
- VI. CES PTO Facebook/Twitter
  - A. Twitter page runs at the bottom of CES web page
- VII. Cash Gift to Teachers
  - A. Last year \$80 per teacher (27 teachers)
  - B. There are 25 teachers this year
  - C. The Board approved \$80 per teacher this year
- VIII. Meeting adjourned at 8:00 p.m.

Addendum: Following adjournment, it was decided by the Board to run the Box Tops contests all year with a goal of \$2,000.