



CONCORDIA R-2 SCHOOL DISTRICT

204 SW 11th Street
Concordia, MO 64020
(660) 463-7235
(660) 463-1326 fax



APPLICATION FOR SUBSTITUTE TEACHING

INSTRUCTIONS: Thank you for your interest in our school system. The following information is needed in order to complete your file: 1) this completed application, 2) a photocopy of your Missouri Substitute-Teaching Certificate.

PERSONAL DATA

Name (full) Date

Present Address Phone (day)

Permanent Address Phone (eve)

Social Security Number

List each subject/area you are certified to teach:

POSITION DESIRED

	1st Choice	2nd Choice	3rd Choice
Grade/Subject	<input type="text"/>	<input type="text"/>	<input type="text"/>

Placement office has/has not been requested to forward papers

EDUCATION

(may be omitted if resume is attached)

Education

Name of Institution	City	Dates Attended	Major	Degree
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total number of college hours

Student Teaching/Internship

Dates	School	City/State	Grade/Subject
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Name of Cooperating Teacher:

The Concordia R-2 School District is an equal opportunity employer and does not discriminate or deny services on the basis of age, ancestry, color, disability, handicapping condition, marital status, national origin, parental status, race, religion, participation in constitutionally protected activities, or veteran status. Any questions regarding the Title IX, Section 504, The Family Medical and Leave Act, or the Americans with Disabilities Act should be directed to the Superintendent of Schools at the above address and telephone number. If special needs exist as addressed in the Americans with Disabilities Act which require this publication in an alternative format, the district may be contacted at the above address. Reasonable effort will be made to accommodate these special needs.

EMPLOYMENT HISTORY

(may be omitted if resume is attached)

Name and Address of Employer (Most recent experience first)	Dates: (from/to)	Job Title	Supervisor

REFERENCES

Name	Address	Phone

ACTIVITIES

Professional Organizations:

Special Recognitions and Honors:

SPONSORSHIPS/COACHING

Please list any activities you would be willing to sponsor or coach:

Please Check the appropriate answer to the following questions:

- | | | |
|-----|----|--|
| Yes | No | Have you been convicted of any violation of the law other than minor traffic offenses? |
| Yes | No | Are you currently or have you at anytime in the past been on parole or probation? |
| Yes | No | Have you ever had a teaching certificate or teaching license revoked or suspended? |
| Yes | No | Have you ever surrendered a teaching certificate or license before its expiration? |
| Yes | No | Have you ever been released, terminated, or resigned from school related employment because of misconduct or unsatisfactory service? |

If you answered yes to any of the above questions, please attach an explanation to this application.

Are you legally eligible for employment in the United States? YES* NO

*Proof of Citizenship or Immigration Status will be required for employment.

I certify that all statements made on this application are true, complete, and correct to the best of my knowledge and belief, and understand and agree that any misstatement will be grounds for disqualification or dismissal from employment by the Concordia R-2 School District. I hereby authorize the Concordia R-2 School District to examine local and state law enforcement agencies, criminal records agencies, former employers, educational institutions, Missouri or other State Departments of Social Service, and/or Child Protective Service records when considering my application for employment. I waive my right of privacy to any such information, and hereby release the school district and reference sources from any liability in connection with the information. Furthermore, it is understood that this application becomes the property of the Concordia R-2 School District.

Date:

Signature of Applicant:

Helping students succeed at their highest possible level.